

CLARK HOUSING REVIEW BOARD CLARK COUNTY

DEPARTMENT OF COMMUNITY SERVICES
YWCA Community Room
3609 Main Street

THURSDAY MARCH 27, 2003

MEETING MINUTES

CLARK HOUSING REVIEW BOARD MEMBERS PRESENT

Ed Mosback	AVP Auditor and Compliance Officer
Matthew Clarkson	Soaring Eagle Inc.
Karen Nelson	Senior Vice President Riverview Bank
Barbara Wood	LaCenter Resident
Mark Bottemiller	Bottemiller Architecture
Jeanne Harris	Vancouver City Councilmember
Doug Lasher	Clark County Treasurer's Office
Lloyd Halverson	City of Camas
Jeri Shumate	Human Services Council

BOARD MEMBERS ABSENT

Renee Jacob	Holland & Knight LLP
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STAFF

Pete Munroe, Thomas Lasher, Peggy Sheehan, Samantha Givens

I. CALL TO ORDER/Introductions

The meeting was called to order at 3:00 by Lloyd Halverson, Chair.

II. Review and Approval of Meeting Minutes

Motion made by Ed Mosback to approve the February 27, 2003 meeting minutes. Motion seconded by Jeanne Harris, motion carried.

III. 2003 HOME Project Scoring

Lloyd suggested that rather than turning in the score sheets, the board could look at a scenario from staff to help provide funding to most of the proposals that are ready for funding. Staff proposed that ACE's Battle Ground Apartments (\$400,000) would receive a forward commitment of next year's funds contingent on securing all of the other funds for the project. Secondly, Habitat for Humanity (\$204,000) is still in the process of spending last years funds, so they would not be given a new award.

The following projects could be fully funded:

- Walnut Grove (\$300,000)
- IERR (\$204,770)
- Plum Meadows (\$300,000)
- Azalea Place (\$23,000)
- Esther Short Commons (\$300,000)

The First Home Loan Program would receive \$188,809 from HOME and the balance of their \$300,000 request from CDBG funds, per board guidelines.

After some discussion, the board decided that the presented “package” scenario would be acceptable. Pete suggested that if ACE were to receive the forward commitment next year, the project would have to have all the other funding in place and be the same as described in this year’s application (size, scope, location, etc.) by January 31, 2004. **Ed Mosback made a motion to accept the proposed “package” funding of projects, Matt Clarkson seconded the motion, motion carried.**

Three agencies requested CHDO operating funds this year: ACE (\$25,000), YW Housing (\$25,000) and Columbia Non-Profit (\$60,000). The total requested is \$110,000, with only \$78,380 available for CHDO funds, there is a shortfall of \$31,620. Pete offered one option, which would be to take the percentage of funds requested by each agency and give them that percentage out of the available funds. This would leave ACE and YW Housing with \$17,813 each and CNPH with \$42,752. A second option would be to give ACE and YW Housing their full requests and give CNPH the remainder.

The board decided to look at the individual ratings to determine the CHDO funding. YW Housing was rated highest, then ACE and CNPH. Richard Sample from CNPH discussed their organization’s need for CHDO funds this year, especially with the split from the VHA. **Ed Mosback made a motion to fund YW Housing at 100% (\$25,000), ACE at 80% (\$20,000) and CNPH the remainder of the funds (\$33,380). Jeanne Harris seconded the motion, motion carried.**

IV. Board Vacancies

Currently we have one board vacancy and three members (Karen Nelson, Ed Mosback, and Barbara Wood) who are reaching the end of their term on the board as of May 31, 2003. Karen and Ed said they would like to continue being members of the board. Barbara Wood said that she is moving out of the area and will not be able to continue.

V. Other

Pete said that right now it looks like next year we should have approximately the same amount of HOME funds available.

Adjournment

Meeting adjourned at 4:45 p.m.